



without a box

Improvisational and
experimental theatre

Dear Student,

Without A Box is pleased to invite you to apply for art project funding. Please read the following contract carefully. Section A of the contract describes the terms of eligibility. Section B explains that in order to receive funds you must first submit detailed accounting supported by receipts. Section C of the contract explains various terms and conditions that must be met if you accept funding from *Without A Box*. Section D limits the liability of *Without A Box* in the event that a claim of any form is made against you, your organization, and any other parties you represent.

Section A:

If you fail to meet any of the criteria stated in Section A, you may not apply for funding from *Without A Box* under any circumstances.

- (1) Candidate(s) must be in good standing at the Claremont Colleges;
- (2) The project for which funds are being requested must be artistic in nature;

Failure to meet any or all of the criteria stated above precludes you from receiving funds from *Without A Box*.

Section B:

If your application is approved, the following conditions must be met prior to our payment:

- (1) *Without A Box* must receive a detailed statement confirming your costs as described in the budget to accompany this application;
- (2) The statement must be fully supported by receipts;

Failure to comply with any of the aforementioned conditions will result in the immediate default of our payment.

Section C:

If you accept funds from *Without A Box*, you, your organization, and any other parties your represent, agree to meet the following conditions:

- (1) Your project and any activities related to your project must adhere to all rules and regulations of the Claremont Colleges;
- (2) All forms of publicity related to your project must acknowledge *Without A Box* as a source of funding;
- (3) All displays of your project, original or otherwise, must acknowledge *Without A Box* as a source of funding;

Failure to comply with any of the aforementioned conditions will result in the immediate default of our payment and/or your ineligibility to receive funds from *Without A Box* in the future.

Section D:

If you accept funds from *Without A Box*, you understand that *Without A Box* and any persons associated with *Without A Box* are not liable, under any circumstances, for any claims made against you, your organization, and any other parties you represent.

By signing and dating below you understand, accept, and agree to all the terms and conditions of this contract.

Responsible Party and Funding Applicant

(dd/mm/yy)

APPLICATION FOR ART PROJECT FUNDING

A) APPLICANT INFORMATION:	
FIRST NAME: _____ LAST NAME: _____ PHONE NUMBER: _____ E-MAIL: _____	LOCAL MAILING ADDRESS: _____ _____ _____ _____
SCHOOL: (please check one) <input type="checkbox"/> Claremont McKenna College <input type="checkbox"/> Harvey Mudd College <input type="checkbox"/> Pitzer College <input type="checkbox"/> Pomona College <input type="checkbox"/> Scripps College	YEAR: (please check one) <input type="checkbox"/> Freshman / 1 st Year <input type="checkbox"/> Sophomore / 2 nd Year <input type="checkbox"/> Junior / 3 rd Year <input type="checkbox"/> Senior / 4 th Year <input type="checkbox"/> 5 th Year

B) PROJECT INFORMATION	
Please describe the purpose of your project? (senior project, class project, personal project...)	Please describe the medium of your project?
_____ _____	_____ _____
Briefly describe your project:	
_____ _____ _____	
How do you intend to advertise your project and/or any exhibition of your project?	
_____ _____ _____	
When do you plan to start your project? START DATE: _____ / _____ / _____ <small style="display: block; text-align: center;">DAY MONTH YEAR</small>	When do you plan to finish your project? COMPLETION DATE: _____ / _____ / _____ <small style="display: block; text-align: center;">DAY MONTH YEAR</small>

C) FINANCIAL INFORMATION	
How much money will your project cost? TOTAL COST: \$ _____ (US)	How much money are you requesting? TOTAL REQUEST: \$ _____ (US)
If WAB allocates the requested money how will it be spent and how will the remainder of your project be financed?	
_____ _____ _____	
Do you intend to produce any revenue as result of this project? Will you charge people to see this project? Will you sell the rights to this project or to any artwork contained within? If you answered yes to any of the questions above, please explain.	
_____ _____ _____	

Please send all three pages of your application and a detailed budget to one of the addresses shown below. Once you submit your request, you will receive notification of our decision within two weeks at the e-mail address you have provided. If your application is approved, you will receive a check in the amount pledged only once we have also received a statement confirming your costs supported by receipts. Checks will be cut based on the availability of funds and in the order in which requests, in their entirety, are received.

Jason Blagman
 Exec. Producer, *Without A Box*
 Pitzer College
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 Box 229
 Claremont, CA 91711
jblagman@students.pitzer.edu

I, _____, hereby declare that all of the information provided in this application and all supplementary documentation is correct.

 Responsible Party and Funding Applicant

 (dd/mm/yy)

FOR OFFICE USE ONLY	
IN FAVOR:	AGAINST:
<input type="checkbox"/> APPROVED	
<input type="checkbox"/> REJECTED	
<input type="checkbox"/> E-MAIL NOTIFICATION SENT	<input type="checkbox"/> CHECK SENT
DATE: / / (DD/MM/YY)	DATE: / / (DD/MM/YY)